



Steele County Historical Society Board Meeting

Monday, March 18, 2024– 6:00 pm

Steele County History Center

Our mission is to preserve and share history today for tomorrow

Agenda

1. Welcome and Call to Order	Patty	1 min
a. Determination of Quorum	Jane	
2. Approve Agenda and Consent Items	Patty	1 min
a. Action Item: Approve Meeting Agenda and Minutes		
3. Finance Committee Report	Jerry	15 min
4. Staff Reports	Staff	10 min
5. Committee Reports	Verbal (as needed)	30 min
a. Executive	Patty	
b. Governance	Deb L.	
c. Exhibits	Jennifer T.	
d. Education and Programs	Nancy V.	
e. Marketing		
f. Acquisitions and Collections	Jerry G	
g. Service Bay Capital Campaign	Jennifer T.	
h. Events	Deb L.	
i. Building and Maintenance	Jerry G.	
j. Tech Committee	Dave E.	
6. Old Business		
a. Employee Manual Updates	Jennifer T.	10 min
b. Quickbooks Update	Jennifer T.	5 min
7. New Business		
a. Board Training: Receptionist Training and Weekend Sign-up		
8. Open Discussion		
9. Adjourn	ETA (Estimated Time of Adjournment)	7:50

Next Meetings:

Volunteer Appreciation

Monday, April 15, 2024 – 5:00 pm

Location: History Center

Tuesday, May 21, 2024- 6:00pm

Location: Owatonna Arts Center