

STEELE COUNTY HISTORICAL SOCIETY
BOARD MEETING MINUTES
Monday, September 18, 2023; 6:00 PM
Steele County History Center – Wenger Room

Members Present: Elizabeth Anselmo, Tom Bonacci, Dave Effertz, Jerry Ganfield, Dan Gorman, Samona Grubish, Keith Holman, Patty Jessop, Jerry Lewison, Jane Middlestadt, and Char Ost

Absent: Deb Lustig, Andy McGuire, Deanna Nelson, Nancy Vaillancourt

Steele County Liaison: Rick Gnemi

Staff Present: Jennifer Thiele, MaryAnne Higgins, Anne Peterson, Amy Lowery

Call to Order: Meeting called to order by Grubish

Middlestadt announced there is a Quorum

Agenda: 2. a – Action Item: Approve Meeting Agenda and Minutes (M/S/P) (Gorman/Effertz)

Finance Committee Report

- Reports included in board packet
- Balance Sheet included in board packet is incorrect (from '22)
- Reviewed Profit & Loss Statements (Previous Year Comparison, August '23 vs '22, Jan – Aug '23 vs '22)
- (M/S/P) (Ganfield – Finance Com/Holman) to approve August Financial Reports
- Action item 3.a.i. Gift Acceptance Policy – (M/S/P) Gorman/Lewison to move the leftover project funds (currently in checking account) from Jerry's Mural (\$15,734) and Nickle's Nose (\$1,975) to the maintenance fund of the village (for a specific project), board discussion followed and approved

Staff Reports

Anne:

- Fall Celebration (9.16) at the Orphanage Museum went very well ; approximately 200 guests, (182 visitors in Cottage 11), donations - good
- New banners look nice

Amy:

- Continue work on early childhood exhibits
- Working towards catching up with accumulated acquisitions

MaryAnne:

- Review of upcoming craft projects for Memory Café attendees
- Pack of (5) tickets (\$10.00 each) handed out to board members to sell for Oktoberfest
- Distributed sign-up sheets for upcoming events – looking for board presence at upcoming events
- Looking for volunteers to help with spray painting of rocks for A Haunting We Will Go (10.28.23)

Jennifer:

- Working on new brochure and newsletter

Committee Reports

Executive – Lustig

- From 9.11.23 meeting: Gus' Station, custodian position opening, UTV – more info to come on this topic
- Motion made at 10.9.23 meeting to accept 1099 for submission for the 2022 tax year (letter, 1099 form received from our accountant); signed by Deb Lustig, Board President

Exhibits - Thiele

- Slowly plugging away on early childhood exhibit, trying to make it more interactive; scrambling to meet December timeline
- Char will be stepping down from this committee
- Jerry working on conservation exhibit; moved into atrium on 9.26 – will remain in place until end of Oct

Education & Programming – Thiele

- Slowly going through the balance of '23 calendar and working on '24 calendar (tentatively planned)

Marketing - Thiele

- No formal meetings in the last couple of months due to high activity/large number of events and future planning for Christmas in the Village

Acquisition & Collections - Ganfield

- i. Action Item: (M/S/P) (Effertz/Bonacci) to deaccession pump organ (Item #2002.017.001) – item to be sold or disposed of, motion carried

Fund Development – Ganfield

- i. Action Item: Expansion of SCHS – Right of First Refusal (applies to two parcels of land, lot, and house, directly to the East of main building), minimal cost – do not know when land will become available; (M/S/P) (Gorman/Middlestadt) approve funds, motion carried
- Some discussion regarding making the service bay a separate building, more to follow on this topic

Volunteer and Social – MA for Lustig

- Mapping out Christmas in the Village – a little bit different look than from past years
- Planning next Onward and Upward: Differences in Farming of Yesterday and Today; Saturday brunch planned

Building and Maintenance – Lewison/Ganfield

- Work on new boards for boardwalk continues; bench by the post office to be cleared from the area
- VOY closes on 9.30

Tech/IT - Effertz

- Nothing new to report – need to follow-up on previous actions

Old Business: Jennifer

- Continuing to work on completing the Strategic Plan for 2024-2029
- Board members to review (4) top goals from handout given to us from homework assignment; if the top goals differ from the ones that you submitted, do you have any specific thoughts about the top goals?

New Business: Jennifer

- a. Board Training – Topic 1: Board Characteristics, Qualifications, and Composition; completed document (fill-in the blank) and discussed correct answers
- Volunteer Handbook: projected completion, 11.4.23; want to have available for volunteer potluck
- Special Budget Meeting: scheduled for 11.6.23 from 6 – 7:30 PM

Open Discussion

- Elizabeth working with other high school museum committee members towards finishing exhibits at new OHS

Next meeting scheduled for Monday, October 16, 2023 at 6 pm at the History Center

Meeting Adjourned @ 7:35 PM

Respectfully Submitted

Jane Middlestadt, Secretary